



Republic of the Philippines
Province of Palawan
Municipality of San Vicente

Email address: bacsanvicentepalawan@gmail.com

BIDS AND AWARDS COMMITTEE

INVITATION TO BID FOR THE SUPPLY AND DELIVERY OF SPAREPARTS FOR THE REPAIR AND MAINTENANCE OF FOURTEEN (14) UNITS MOTORCYCLE HONDA XR125 ASSIGNED IN DIFFERENT OFFICES, THIS MUNICIPALITY /2020-045

1. The **MUNICIPAL GOVERNMENT OF SAN VICENTE, PALAWAN**, through the **MUNICIPAL ENGINEERING OFFICE (MEO) FUND CY 2020** intends to apply the sum of **TWO HUNDRED FIFTY-FIVE THOUSAND TWO HUNDRED EIGHT PESOS (₱255,208.00)** being the ABC to payments under the contract for **SUPPLY AND DELIVERY OF SPAREPARTS FOR THE REPAIR AND MAINTENANCE OF FOURTEEN (14) UNITS MOTORCYCLE HONDA XR125 ASSIGNED IN DIFFERENT OFFICES, THIS MUNICIPALITY /2020-045**. Bids received in excess of the ABC shall be automatically rejected at bid opening.

1. piece	28	Rear Exterior 3.50 x 17
2. piece	28	Interior 3.50 x 17
3. piece	28	Front Exterior 2.75 x 17
4. piece	28	Interior 2.75 x 17
5. piece	14	Battery 12 volts
6. piece	28	Chain 120 L
7. piece	28	Rear Sprocket 51T
8. piece	28	Engine Sprocket 16T
9. piece	28	Brake Pad
10. piece	28	Brake Shoe
11. pieces	28	Sparkplug R2CS
12. piece	14	Accelerator Cable
13. piece	4	Telescopic Assy.
14. piece	8	Steering Cone Bearing
15. piece	4	Shock Absorber, mono
16. piece	4	Rear Hub Bearing
17. piece	2	Front Hub Bearing
18. piece	6	Brake Lever Front
19. piece	2	Tail Light Assy.
20. piece	2	Brake Rod Assy.
21. piece	4	Valve Seal
22. piece	4	Oil Seal, Shock Absorber
23. piece	4	Front Footrest (left and right)
24. piece	6	Piston Ring, std.
25. piece	1	Piston, std.
26. assy	3	Carburator Assy.
27. set	1	Cylinder Head Gasket
28. set	1	Cylinder Block Gasket

29. piece	144	Spoke 10 cm.
30. assy	1	Rear Hub Assy
31. piece	1	Starter Relay
32. piece	1	Battery Relay
33. piece	1	Front Brake Cable
34. piece	1	Air Cleaner Filter
35. piece	1	Headlight Bulb 12 volts
36. piece	1	Signal Light Flasher
37. piece	1	Ignition Switch
38. set	1	Side Mirror

2. The **MUNICIPAL GOVERNMENT OF SAN VICENTE, PALAWAN** now invites bids for the above Procurement Project. Delivery of the Goods is required by **thirty (30) calendar days**. Bidders should have completed, within **two (2) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from **MUNICIPAL GOVERNMENT OF SAN VICENTE, PALAWAN** and inspect the Bidding Documents at the address given below during **8:00 a.m to 5:00, Monday – Friday**.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **NOVEMBER 18 TO DECEMBER 7, 2020** from the given address and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **FIVE HUNDRED PESOS (P 500.00)**. The Procuring Entity shall allow the bidder to present its proof of payment for the fees, in person or through electronic means.

The Bidding Document shall be issued to the prospective bidder or his duly authorized representative upon presentation of the printed copy of Philgeps Bid Notice Abstract to ensure that the organization name of the concerned bidder is included in the Document Request List (DRL). Except in the event that Philgeps post an advisory for the scheduled preventive maintenance wherein the website and online services are not accessible/unavailable.

6. The **MUNICIPAL GOVERNMENT OF SAN VICENTE, PALAWAN** will hold a Pre-Bid Conference on **NOVEMBER 25, 2020, 2:00 p.m** at **Malagnang Room, Municipal Government Center, San Vicente, Palawan** and/or through **video conferencing or webcasting via zoom**, which shall be open to prospective bidders.

7. Bids must be duly received by the BAC Secretariat through manual and online or electronic submission on or before **DECEMBER 7, 2020, 1:15 P.M at the BAC Secretariat Office, Municipal Government Center, San Vicente, Palawan**. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.
9. Bid opening shall be on **DECEMBER 7, 2020, 1:30 P.M.** at the **Malagnang Room, Municipal Government Center, San Vicente, Palawan** given address below and/or via zoom. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. **FOR ONLINE SUBMISSION**, The bidder shall submit simultaneously their bids in two (2) separate folders (1 for technical/eligibility documents and 1 for financial documents) using a two-factor security procedure consisting of an archive format (.zip or .rar) compression and password protection and disclose the password for accessing their respective bid submission only during the actual/virtual bid opening.

Bidding Documents not in compressed archive folders and are not password-protected, shall be rejected. However, bidding documents not properly compressed and password-protected, as required shall be accepted, provided that the bidder or its duly authorized representative shall acknowledge such condition of the bid as submitted. The BAC shall assume no responsibility for improper compressed or password-protected folder, or for its premature opening.

11. The **MUNICIPAL GOVERNMENT OF SAN VICENTE, PALAWAN** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
12. For further information, please refer to:

LEAH A. OBLIAN

BAC Secretariat Office

Address: Municipal Government Center, Poblacion San Vicente, Palawan

Electronic mail address: bacsanvicentepalawan@gmail.com


Contact Number: 09985691644

IMPORTANT REMINDER:

To ensure the safety and welfare of everyone against the Pandemic Covid-19, all prospective bidders are required to observe the following health protocols in all procurement activities:

1. Wearing of Face Mask
2. Observe Social Distancing
3. Body Temperature Checking
4. Foot Bath
5. Hand Sanitizing

Please be advised also that only one (1) representative per bidder is allowed to enter the venue.


ALFREDO V. TAN
Municipal General Services Officer
BAC Chairperson