



Republic of the Philippines
Province of Palawan
Municipality of San Vicente

Email address: bacsanvicentepalawan@gmail.com

BIDS AND AWARDS COMMITTEE

INVITATION TO BID FOR SUPPLY AND DELIVERY OF TWO (2) UNITS LAPTOP, BRANDED FOR THE MUNICIPAL ENGINEERING OFFICE (MEO), THIS MUNICIPALITY /2020-027

1. The **MUNICIPAL GOVERNMENT OF SAN VICENTE, PALAWAN**, through the **General Fund CY 2020** intends to apply the sum of **TWENTY-FOUR THOUSAND PESOS (₱224,000.00)** being the ABC to payments under the contract for **SUPPLY AND DELIVERY OF TWO (2) UNITS LAPTOP, BRANDED FOR THE MUNICIPAL ENGINEERING OFFICE (MEO), THIS MUNICIPALITY /2020-027**. Bids received in excess of the ABC shall be automatically rejected at bid opening.

SPECIFICATIONS:

Core i7-7700 Processor with at least 2.8GHz With Turbo Boost Technology up to 3.8GHz

15.6" Full HD (1920 x 1080) widescreen LED-Backlit IPS Display

6 GB of dedicated GDDR5 VRAM

16 GB DDR4 2400MHz Memory upgradable upto 32 GB

256GB SSD + 1TB HDD

TrueHarmony Technology Sound System

Two (2) Built-in Stereo Speakers

Secure Digital (SD) Card Reader

802.11 ac WiFi Featuring 2x2 MIMO Technology (Dual-Band 2.4GHz and 5GHz)

Bluetooth 4.0

10/100/1000 Gigabit Ethernet LAN (RJ-45 Port)

HD Webcam (1280 x 720) Supporting High Dynamic Range (HDR)

1-USB 3.1 (Type C) Port (Gen 1 up to 5 Gbps)

1-USB 3.0 Port (Featuring Power-off Charging)

2-USB 2.0 Ports

1-HDMI 2.0 Port with HDCP Support

4-Cell Li-ion Battery (3220 mAh)

Up to 7-hours Battery Life

5.95 lbs/2.7 kg (System Unit Only)

2. The **MUNICIPAL GOVERNMENT OF SAN VICENTE, PALAWAN** now invites bids for the above Procurement Project. Delivery of the Goods is required by **thirty (30) calendar days**. Bidders should have completed, within **two (2) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from **MUNICIPAL GOVERNMENT OF SAN VICENTE, PALAWAN** and inspect the Bidding Documents at the address given below during **8:00 a.m to 5:00, Monday – Friday**.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **OCTOBER 22 TO 28, 2020** from the given address and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **FIVE HUNDRED PESOS (₱ 500.00)**. The Procuring Entity shall allow the bidder to present its proof of payment for the fees, in person or through electronic means.

The Bidding Document shall be issued to the prospective bidder or his duly authorized representative upon presentation of the printed copy of Philgeps Bid Notice Abstract to ensure that the organization name of the concerned bidder is included in the Document Request List (DRL). Except in the event that Philgeps post an advisory for the scheduled preventive maintenance wherein the website and online services are not accessible/unavailable.

6. The **MUNICIPAL GOVERNMENT OF SAN VICENTE, PALAWAN** will hold a Pre-Bid Conference on **OCTOBER 29, 2020, 2:00 p.m**, at **Malagnang Room, Municipal Government Center, San Vicente, Palawan** and/or through video conferencing or webcasting via zoom, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through manual and online or electronic submission on or before **NOVEMBER 10, 2020, 1:15 P.M.** Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.
9. Bid opening shall be on **NOVEMBER 10, 2020, 1:30 P.M.** at the **Malagnang Room, Municipal Government Center, San Vicente, Palawan** given address below and/or via zoom. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

10. **FOR ONLINE SUBMISSION**, The bidder shall submit simultaneously their bids in two (2) separate folders (1 for technical/eligibility documents and 1 for financial documents) using a two-factor security procedure consisting of an archive format (.zip or .rar) compression and password protection and disclose the password for accessing their respective bid submission only during the actual/virtual bid opening.

Bidding Documents not in compressed archive folders and are not password-protected, shall be rejected. However, bidding documents not properly compressed and password-protected, as required shall be accepted, provided that the bidder or its duly authorized representative shall acknowledge such condition of the bid as submitted. The BAC shall assume no responsibility for improper compressed or password-protected folder, or for its premature opening.

11. The **MUNICIPAL GOVERNMENT OF SAN VICENTE, PALAWAN** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

12. For further information, please refer to:

LEAH A. OBLIAN

BAC Secretariat Office

Address: Municipal Government Center, Poblacion San Vicente, Palawan

Electronic mail address: bacsanvicentepalawan@gmail.com

Contact Number: 09985691644

IMPORTANT REMINDER:

To ensure the safety and welfare of everyone against the Pandemic Covid-19, all prospective bidders are required to observe the following health protocols in all procurement activities:

1. Wearing of Face Mask
2. Observe Social Distancing
3. Body Temperature Checking
4. Foot Bath
5. Hand Sanitizing

Please be advised also that only one (1) representative per bidder is allowed to enter the venue.



ALFREDO V. TAN

Municipal General Services Officer
BAC Chairperson