



Republic of the Philippines  
Province of Palawan  
Municipality of San Vicente  
Email address: [bacsanvicentepalawan@gmail.com](mailto:bacsanvicentepalawan@gmail.com)  
**BIDS AND AWARDS COMMITTEE**

## **INVITATION TO BID FOR THE COMPLETION OF MULTI-PURPOSE BUILDING AT RMC COMPOUND, SO. MACATUMBALEN, THIS MUNICIPALITY/2020-016**

1. The **MUNICIPAL GOVERNMENT OF SAN VICENTE, PALAWAN**, through the **GENERAL FUND FOR CY 2020** intends to apply the sum of **ONE MILLION PESOS (₱ 1,000,000.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for **COMPLETION OF MULTI-PURPOSE BUILDING AT RMC COMPOUND, SO. MACATUMBALEN, THIS MUNICIPALITY/2020-016**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **MUNICIPAL GOVERNMENT OF SAN VICENTE, PALAWAN** now invites bids for the above Procurement Project. Completion of the Works is required **THIRTY-SIX (36) CALENDAR DAYS**. Bidders should have completed a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using non-discretionary “pass/fail” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
4. Interested bidders may obtain further information from **MUNICIPAL GOVERNMENT OF SAN VICENTE, PALAWAN** and inspect the Bidding Documents at the address given below from [insert office hours].
5. A complete set of Bidding Documents may be acquired by interested bidders on **OCTOBER 6 TO 26, 2020** from given address and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **ONE THOUSAND PESOS (₱ 1,000.00)**. The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person, by facsimile, or through electronic means.

*The Bidding Document shall be issued to the prospective bidder or his duly authorized representative upon presentation of the printed copy of Philgeps Bid Notice Abstract to ensure that the organization name of the concerned bidder is included in the Document Request List (DRL). Except in the event that Philgeps post an advisory for the scheduled preventive maintenance wherein the website and online services are not accessible/unavailable.*

6. The **MUNICIPAL GOVERNMENT OF SAN VICENTE, PALAWAN** will hold a Pre-Bid Conference on **OCTOBER 13, 2020, 2:00 p.m.**, at **Malagnang Room, Municipal Government Center, San Vicente, Palawan** and/or through **video conferencing/webcasting via zoom** which shall be open to prospective bidders.

7. Bids must be duly received by the BAC Secretariat through manual and online or electronic submission on or before **OCTOBER 26, 2020, 9:15 A.M.** Late bids shall not be accepted.
8. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 16.
9. Bid opening shall be on **OCTOBER 26, 2020, 9:30 A.M.** at the **Malagnang Room, Municipal Government Center, San Vicente, Palawan** given address below and/or via zoom. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. **FOR ONLINE SUBMISSION**, The bidder shall submit simultaneously their bids in two (2) separate folders ( 1 for technical/eligibility documents and 1 for financial documents) using a two-factor security procedure consisting of an archive format (.zip or .rar) compression and password protection and disclose the password for accessing their respective bid submission only during the actual/virtual bid opening.  
  
Bidding Documents not in compressed archive folders and are not password-protected, shall be rejected. However, bidding documents not properly compressed and password-protected, as required shall be accepted, provided that the bidder or its duly authorized representative shall acknowledge such condition of the bid as submitted. The BAC shall assume no responsibility for improper compressed or password-protected folder, or for its premature opening.
11. The **MUNICIPAL GOVERNMENT OF SAN VICENTE, PALAWAN** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised Implementing Rules and Regulations (IRR) of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
12. For further information, please refer to:

**LEAH A. OBLIAN**

BAC Secretariat Office

Address: Municipal Government Center, Poblacion San Vicente, Palawan

Electronic mail address: [bacsanvicentepalawan@gmail.com](mailto:bacsanvicentepalawan@gmail.com)


Contact Number: 09985691644

**IMPORTANT REMINDER:**

While the Municipality of San Vicente, Palawan is still under Modified General Community Quarantine (MGCQ) and to ensure the safety and welfare of everyone against the Pandemic Covid-19, all prospective bidders are required to observe the following health protocols in all procurement activities:

1. Wearing of Face Mask
2. Observe Social Distancing
3. Body Temperature Checking
4. Foot Bath
5. Hand Sanitizing

Please be advised also that only one (1) representative per bidder is allowed to enter the venue.

  
**ALFREDO V. TAN**  
Municipal General Services Officer  
BAC Chairperson