



Republic of the Philippines
Province of Palawan
Municipality of San Vicente

BIDS AND AWARDS COMMITTEE

Invitation to Bid

1. The **MUNICIPAL GOVERNMENT OF SAN VICENTE, PALAWAN**, through the General Fund for CY 2020 intends to apply the sum of **TWO HUNDRED SEVENTY THOUSAND PESOS (Php 270,000.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for **SUPPLY AND DELIVERY OF TEN (10) UNITS DESKTOP COMPUTER INTENDED FOR THE MAYOR'S OFFICE, THIS MUNICIPALITY /2020-012**. Bids received in excess of the ABC shall be automatically rejected at bid opening.

SPECIFICATIONS:

Intel i3 9100, 9th Gen, Base frequency 3.6GHz, Turbo Frequency 4.2GHz, Cache:6MB
Cache, No. of cores: 4 cores, Lithography: 14nm,Threads: 4 Threads, Thermal Design Power: 65W,
Memory: 8GB DDR4, upgradeable to 32 GB 2x Memory Slots, Storage/ HeadDisk: 1TB SATA3
7200 RPM, Display Screen: LED Monitor; V206HQL 19.5", Graphics/ Video Processor: 2GB
Dedicated Graphics, Resolution: 1920x1080 pixel,Network Interface: Gigabit ethernet 10/100/1000
wirelessLan 802.11 AC + Bluetooth 5.0, Standard I/O Ports: Front: Two (2) USB 3.1 gen 1 Ports,
Two (2) USB 3.1 Gen 2 Ports, One (1) Headphone /Speaker/ Jack/ Combo Jack, One (1)
Microphone-in Jack, Rear: One (1) VGA Port, One (1) Display Port, One (1) HDMI Port, One (1)
Ethernet RJ-45 Port Audio Jack, Four (4) USB 2.0 Ports, Pointing Device: USB Optical Mouse
bundled with Mouse Pad, Input Device: Standard full-sized USB keyboard with numeric keypad,
Operating System: Windows 10 Professional 64 Bit

2. The **MUNICIPAL GOVERNMENT OF SAN VICENTE, PALAWAN** *through its Bids and Awards Committee* now invites bids for the **SUPPLY AND DELIVERY OF TEN (10) UNITS DESKTOP COMPUTER INTENDED FOR THE MAYOR'S OFFICE, THIS MUNICIPALITY**. Delivery of the goods is required within thirty (30) working days reckoned from the date stipulated on the Notice to Proceed (NTP). Bidders should have completed, within the last two (2) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act".
 - (i) Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.
4. Interested bidders may obtain further information from the **BAC of the Municipal Government of San Vicente, Palawan** through its Secretary and inspect the Bidding Documents at the address given below during **8:00 a.m to 5:00, Monday – Friday**.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **JULY 24 TO AUGUST 25, 2020** from the BAC Secretariat Office upon payment of a nonrefundable fee for the Bidding Documents in the amount of **Php 500.00**.

The Bidding Document shall be issued to the prospective bidder or his duly authorized representative upon presentation of the printed copy of Philgeps Bid Notice Abstract to ensure that the organization name of the concerned bidder is included in the Document Request List (DRL).

6. The **BAC of the Municipal Government of San Vicente, Palawan** will hold a Pre-Bid Conference on **AUGUST 3, 2020, 2:00 p.m.** at **Malagnang Room, Municipal Government Center, San Vicente, Palawan** which shall be open to prospective bidders.
7. Bids must duly receive by the BAC Secretariat at the address below on or before **AUGUST 25, 2020, 1:15 p.m.** All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 18.**

Bid opening shall be on **AUGUST 25, 2020, 01:30 p.m @Malagnang Room, Municipal Government Center, San Vicente, Palawan.** Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.

8. **The Municipal Government of San Vicente, Palawan** reserves the right to reject any or all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
9. For further information, please refer to:


LEAH A. OBLIAN
BAC Secretariat Office
San Vicente, Palawan
Smart – 09985691644

IMPORTANT REMINDER:

While the Municipality of San Vicente, Palawan is still under Modified General Community Quarantine (MGCQ) and to ensure the safety and welfare of everyone against the Pandemic Covid-19, all prospective bidders are required to observe the following protocols in all procurement activities:

1. Wearing of Face Mask
2. Observe Social Distancing
3. Body Temperature Checking
4. Foot Bath
5. Hand Sanitizing

Please be advised also that only one (1) representative per bidder is allowed to enter the venue.


ALFREDO V. TAN
Municipal General Services Officer
BAC Chairperson

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